



## Contact

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### Address

Syracuse, NY

## Education

Bachelor of Arts  
Modern Languages & Business  
Administration  
Clemson University

Associate of Arts  
Business Management  
Grand Rapids Community College

## Expertise

- Time Management
- Creative Problem Solving
- Microsoft Excel / Word / PowerPoint / Outlook
- MailChimp
- Trello Workspaces
- Wix Website Design

## Language

English - Native Speaker

Spanish - Professional Proficiency

# Jerry Christensen

Extremely disciplined and dedicated team leader that inspires and pushes fellow co-workers to continually improve. Creative problem solver that maintains a determination to execute tasks efficiently. Embody a professional demeanor at all times and pride myself in communicating effectively.

Please refer to my Digital Portfolio Website <https://jerrc18.wixsite.com/jerry-christensen> for a more detailed overview of my experience!

## Experience

Sep, 2024-Present

Syracuse City School District, Syracuse, NY

### Substitute Teacher

I rotate teaching between twenty different schools in the district. I maintain a professional demeanor while navigating and adapting to variations within administrations and student bodies. More often than not, I am responsible for creating my own assignments and or presentations for students.

#### Skills utilized:

- **Strong communication** with administrators, faculty staff, and students.
- **Strong Leadership** in leading classroom activities, monitoring student engagement and behavior, along with training incoming substitute teachers.
- **Emotional & Cultural Intelligence** in handling difficult situations and or conversations with a diverse student population.

Aug, 2023-Present

Soccer Shots, Syracuse, NY

### Youth Soccer Coach Captain

Create informative and engaging curriculum for youth soccer classes. Manage and train existing and incoming coaches. Maintain professional demeanor at all times while creating a fun environment for youth soccer development.

#### Skills utilized:

- **Strong communication** with parents in addition to managing, training, and providing feedback to coaches.
- **Assertiveness** in leading coaches, monitoring parent satisfaction, and class engagement.
- **Creative problem solving** by observing student/coach ability and adapting the class accordingly.

Aug, 2019-Aug, 2021

Egypt Valley Country Club, Ada, MI

### Golf Starter & Bookkeeper

Created and managed tee sheets. Announced and organized golf events. Checked guests in and charged members for additional fees. Managed and directed food and drink orders made on the course. Continually updated and completed billing for all members.

#### Skills utilized:

- **Organizational excellence** by creating and managing tee sheet.
- **Bookkeeping** by updating and completing members' fluctuating bills.
- **Effective communication** by directing guests and announcing events.

## Extra-curricular

The Vines of Mendoza

### **Marketing Intern**

Created impactful marketing materials and engaged with stakeholders. Assembled reports using MailChimp and created presentations to convey insights and recommendations. One notable achievement was my involvement in creating the vineyard video that won first prize in the Great Wine Capitals Competition.

#### Skills utilized:

**Effective communication** in conveying complex information to diverse audiences. **Creativity and ability to captivate** target audiences effectively by winning Great Wine Capitals. **Email marketing** by organizing and creating email campaigns. **Professional Spanish proficiency** used in all zoom meeting, phone calls, and emails between managers, co-workers, and vineyard members.

USAC University Studies Abroad Consortium  
**Study Abroad**

Lived with host family in Bilbao, Spain where I took advanced level Spanish courses along with an International Strategic Management course at Universidad del País Vasco/Euskal Herriko Unibertsitatea. Expanded my Spanish vocabulary dramatically by being immersed in multiple different dialects and accents. Experienced other cities in Spain, in addition to traveling to Italy, Portugal, and Ireland.

#### Skills utilized:

**Spanish** communication with host family, professors, local speakers and classmates. **Adaptability** in living with a 6 member family, new culture, and new school. **Cultural awareness** while exploring new cities and countries.